

SCHOOL RULES

- **We at PBC strive to maintain proper safeguards for your student at all times.** However, PBC cannot be responsible for injuries sustained while traveling to or from PBC facilities, nor can we be responsible for injuries sustained while engaged in supervised or unsupervised activities within the PBC facility, or during rehearsals, performances, or competitions in other facilities.
- **If your child has an injury, please discuss this with the PBC staff before the class begins AND PROVIDE A DOCTORS NOTE.**
- **Punctuality is a must. We cannot stress enough the importance of the opening class exercises, which are warm-ups to condition the body against injuries. Dancers arriving after the first ten minutes of class will not be allowed admittance. Arriving early and taking time to stretch before class is encouraged.**
- **We kindly ask parents to make arrangements with their child's instructor if a student must be excused from class early.** This will allow the class to continue without interruption and show respect to the instructor. **Please remember to pick up your child promptly after their class.**
- **The Staff at PBC is continually monitoring your student's progress.** If you wish to discuss your student, please make an appointment with their Instructor and/or the Artistic Director as there is no time between classes for this type of discussion.
- **PBC cannot be held responsible for lost or stolen property.** Please put your name in all of your belongings. The lost and found bin is located in the girl's dressing room.
- **Parents who want to video their dancer in class must first ask the instructor for permission.** If given permission please try to videotape only your child, and make sure that all parents in the class are in agreement.
- **Please respect the instructors and children in the classroom.** Do not communicate through the lobby windows as it is a distraction to the students and instructors.
- **Please be certain your child is attired correctly for class with the appropriate dancewear and with hair secured properly (refer to PBC dress code.)**
- **NO unsupervised children (without a parent) outside the building or in the parking lot. There is no running or yelling in the lobby or in the business park common areas. NO CLIMBING ON THE TREES. No bike riding or skateboarding.**
- **MAKE-UP CLASSES:** If you are a regularly enrolled student paying monthly tuition, you are entitled to make-up classes. Students are allowed to do make-ups for a period of 30 days after a missed class. In order to preserve the integrity of our class levels, students are allowed to do make-ups in a class of equal level only. If there is no other class of equal level offered, they may do a make-up in a lower level. Missed class dates are YOUR responsibility. When a child comes for a make-up class, please fill out the make-up form found at the front desk and give the completed form to the instructor. You do not have to call ahead.
MAKE-UPS ARE NON-TRANSFERABLE AND MAY NOT BE USED IN PLACE OF MONTHLY TUITION.
- **PBC reserves the right to refuse service to any student or parent, at any time, at the discretion of the Staff, and to enforce the School Rules**